

NO : CBSE/430565/US-00513-2526/2025-26/

Dated: 06/09/2024

The Manager,
LOURDES CONVENT SCHOOL
 OPP. INDOOR STADIUM, BESIDE SNEHANJALI HOSTEL, ATHWALINES
 GUJARAT, SURAT, 395007
 (M:)

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

Ref : Application No.: - US-00513-2526 DATED: 29/06/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	430565
School No	11656
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX/XI	1 April, 2025
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April, 2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of the school from class I to XII shall be restricted to 25 of which not more than 8 sections may be used for senior secondary classes. The optimum number of students shall be restricted to 40 for classrooms size of 500 sq ft and above. Further, the increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye law and availability of classrooms of greater than 500 sq ft dimension
2	The school is directed to run atleast 01 section each of bal-vatika I, II & III subject to the maximum bal-vatika permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023
3	The school has submitted the occupancy certificate in place of building safety certificate. Thus, the school is required to obtain the building safety certificate to be issued by an officer not below the rank of an Assistant Engineer of the Government works department including the number of blocks/floors with validity and submit the same in compliance within 03 months.
4	As per the application, the school has only one block, however in the IC video, more buildings are seen on the school's premises. Thus, the school is directed to submit a clarification in this regard duly signed by the principal and manager of the school within 03 months.
5	At the school's entrance school's name is mentioned as "Lourdes Convent High School". However, as per the application/NOC name of the school is "Lourdes Convent

	School". Thus, the school is required to correct the school name at entrance and submit a video link covering the same in compliance within 03 months.
6	The school is required to (i) install the washbasins in the workstation of the biology lab (ii) replace the desk with proper reading tables and seating arrangements for students in the library (iii) create a separate reading space in the library for staff (iv) set-up composite science lab in light of the Board's SoP and submit the videographic compliance within 03 months.
7	The school has converted the general toilets into CwSN toilets by placing commode chairs, which is not appropriate. The school is required to construct the CwSN toilets separately for boys and girls with sufficient space for easy movement of the wheelchair as well as handrails on both sides of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board's guidelines within 03 months and submit the compliance.
8	The school shall conduct training of its teachers with CoE Ajmer within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII, as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)